

U.S. MISSION, PAKISTAN - EMBASSY, ISLAMABAD

VACANCY ANNOUNCEMENT NUMBER: 12-150

OPEN TO: In-House Candidates Only **OPENING DATE:** September 6, 2012
POSITION: Residential Security (Alarm) Technician **CLOSING DATE:** September 19, 2012
GRADE: FSN-6, FP-8*
POSITION NO: I-56873
WORK HOURS: Full-time; 40 hours/week
SALARY: *Not-Ordinarily Resident: US\$35,753 p.a. (Starting salary)
(Position Grade: FP-8 to be confirmed by Washington)
*Ordinarily Resident: Rs.603,027 p.a. (Starting salary)
(Position Grade: FSN-6)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Islamabad is seeking an individual for the position of Residential Security (Alarm) Technician in the Regional Security Office.

BASIC FUNCTION OF POSITION:

The incumbent works under the direction of the Residential Security Coordinator to ensure compliance with residential security requirements. Incumbent supervises trains and coordinates contractors on all phases of Residential Security construction work. He/she also coordinates between the various offices within the Embassy & Consulates to ensure that Residential Security work is completed on time and as required.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED:

NOTE: *All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.*

1. EDUCATION: Completion of twelve years of education is required.

2. EXPERIENCE: Three years of experience in major repairs and installation of electrical, CCTV or alarm systems is required.

3. LANGUAGE: Level III (good working knowledge) Speaking/Reading/Writing of English and Level IV (fluent) Reading/Writing/Speaking of Urdu is required. This may be tested.

4. KNOWLEDGE: A working knowledge of alarm installation and basic electrical engineering is required. Must be able to read blueprints and schematic diagrams of electrical and mechanical drawings, minor adjustments and repairs. Basic knowledge of Microsoft Office Suite is required.

5. ABILITIES & SKILLS: Incumbent must be able to use all kinds of test equipment and should be able to troubleshoot and repair electrical and electronic equipment. Must be willing to work in crawl spaces, pits and underground spaces that are dirty, wet and hot. Must be able to work after hours, weekends and respond after hours calls. A valid Pakistani LTV driver's license is required, a safe driving record, and be able to operate a U.S. Government vehicle without issues.

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the **required** qualifications as advertised in the vacancy announcement.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply for **six months** from the effective date of the reassignment/promotion.
6. Current employees who have received any job-related training are not eligible to apply in another section/agency for **six months** from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section.
8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

TO APPLY:

Interested applicants must submit their completed [DS-174](#) (Application for Employment as LE Staff) by e-mail submission only at PakJobs@state.gov. Vacancy Announcement Number (e.g. 12-150) must be mentioned in the subject line of the email.

Incomplete applications or submissions received after the closing date will not be considered. Please do not attach any documents with DS-174 form at this stage, you will be advised when your documents are required. Only those candidates meeting all the requirements will be contacted for a test/interview. To review all advertised positions, please visit Embassy website http://islamabad.usembassy.gov/employment_opportunities.html.

DEFINITIONS:

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFMs (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: September 19, 2012

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.